

# Leadership Programme

# Development

For executives and supervisors to achieve results they must influence people and find ways to inspire, involve and empower them. Ability to provide strong leadership is a critical skill for today's supervisors. And team leaders.

In this course, participants will learn the core skills necessary to handle one-on-one situation in a manner that will elicit self-motivation, co-operation and improved performance from subordinates. Participants will become leader-managers.

## Learning Objectives

Participants will:

- Learn what it takes to be an effective leader
- Understand the difference between leadership and management and effectively combine them to achieve results
- Know how to use different leadership styles in different situations
- Know how to inspire and motivate people
- Recognize and utilize the different qualities of individuals within teams.

## Learning Contents

- Defining leadership
- Leadership skills assessment
- Leadership attributes including ability to inspire followership
- Leadership styles

- Efficiency / Effectiveness matrix
- Driving operational efficiency
- Clarifying role, responsibilities and accountabilities
- Leading and managing in business units
- What successful leaders do
- Communication as a leadership tool
- How to handle difficult conversations
- Inclusiveness and openness
- Developing leadership flexibility
- Motivating the team
- Empowering employees to exceed expectations
- 12 principles of effective listening
- Keeping your team up and energized for high performance

**Fee:**

N104,813.00 VAT Inclusive

Discounts off regular fees for open programmes: 3-5 nomination  
– 5%

Programme also available as in-plant    Fee: Negotiable

**Who Should Attend?** Managers, supervisors, team leaders,  
professional and technical staff.

April 15 -16,

September 12 – 13

December 5 – 6, 2019

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